

Sample resume. The student, school, hospitals and employers are fictional.

Lena Kowalczyk

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Education

Bachelor of Science in Nursing (BSN), Westbrook State University, Madison, WI

Expected May 2027

GPA: 3.71 / 4.00

Dean's List, Fall 2024 and Spring 2025

Certifications

Basic Life Support (BLS) for Healthcare Providers, American Heart Association

Valid through June 2027

Certified Nursing Assistant (CNA), State of Wisconsin

2024

Clinical Experience

Medical-Surgical Unit, Lakeview Regional Medical Center, Madison, WI

January 2026 - April 2026

Clinical rotation, 96 hours

- Cared for two to three adults per shift recovering from abdominal and orthopedic surgery
- Assessed pain, wounds and vital signs each shift and documented findings in Epic for instructor review
- Taught patients to use an incentive spirometer and to walk safely before discharge

Pediatrics, Northfield Children's Hospital, Madison, WI

September 2025 - December 2025

Clinical rotation, 72 hours

- Worked with children aged 2 to 12 admitted for respiratory illness and dehydration
- Calculated weight-based medication doses and had each one checked by the clinical instructor before giving it

Behavioral Health, Riverside Behavioral Health Center, Madison, WI

May 2025 - June 2025

Clinical rotation, 48 hours

- Supported adults on a short-stay inpatient unit, with a focus on therapeutic communication and safety checks

Work Experience

Certified Nursing Assistant (part-time), Maple Grove Senior Living, Madison, WI

June 2024 - Present

- Assisted 8 to 10 residents per shift with bathing, mobility and meals on a memory care unit
- Reported changes in residents' skin, appetite and behavior to the charge nurse during each shift

Volunteer Experience

Health Fair Volunteer, Westbrook Student Nurses Association, Madison, WI

October 2025

- Took blood pressure readings for about 70 community members and handed out follow-up information sheets

Skills

Clinical: Head-to-toe assessment, vital signs, wound care, medication administration under supervision, patient teaching

Systems: Epic electronic health record (student access), Microsoft Office

Languages: English (native), Polish (conversational)

Memberships

Member, Westbrook Student Nurses Association

September 2024 - Present

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