

Sample resume. The student, school and employers are fictional.

Theo Marchetti

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Education

Bachelor of Science in Economics, Minor in Data Analytics, Riverton University, Pittsburgh, PA

Expected May 2027

GPA: 3.58 / 4.00

Relevant coursework: Econometrics, Intermediate Microeconomics, Database Fundamentals, Business Statistics

Experience

Operations Analyst Intern, Brightwater Logistics, Pittsburgh, PA

June 2026 - August 2026

- Built a weekly Excel report on late shipments for four regional warehouses, which the operations manager used to set carrier priorities
- Cleaned and merged two years of delivery records (about 40,000 rows) in SQL to find the routes with the most delays
- Presented three route changes to the logistics team, two of which were piloted in August
- Documented each step of the report so the next intern could run it in under an hour

Shift Lead, Corner Grind Coffee, Pittsburgh, PA

September 2024 - Present

- Trained six new hires on opening procedures, food safety and cash handling
- Balanced the cash drawer and deposit at close on four evenings a week

Projects

Rent and Wage Growth Analysis, Econometrics course project

Spring 2026

- Modeled rent growth against wage growth for 25 metro areas in R, using public Census Bureau tables

Leadership and Activities

Events Coordinator, Riverton Economics Society, Pittsburgh, PA

August 2025 - Present

- Organized four employer panels with 120 attendees in total by contacting alumni through the career center

Skills

Data: Microsoft Excel (pivot tables, XLOOKUP), SQL, R, Tableau

Languages: English (native), Spanish (professional working proficiency)

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